



Elementary School Teacher

Your Name

Your Address

Your City, State, Zip Code

Your Phone Number

Your Email

Date

Name

Job Title

Company

Street

City, State Zip

Dear Ms. ****

Ever since I started teaching at the elementary school level, I have been passionate in my commitment to three things: maximizing individual student performance, inspiring students' interest in technology and instilling a sense of self-worth among all students. I have dedicated my career to each of these pursuits, as my enclosed resume will attest.

That's why I was excited to see the advertisement on Monster for an elementary teacher in your district. ABC Public Schools has earned a positive reputation for celebrating diversity, achieving academic excellence and using technology as a learning tool. It would be an honor to teach your students and serve a district that maintains high educational standards and provides students with opportunities for personal growth.

My qualifications include 12 years of elementary teaching experience, MEd and BS degrees in elementary education, and a current senior professional educator (middle childhood) license in the state of Ohio.

In my most recent position as elementary educator for DEF Public School District, I developed and taught 4th and 5th grade curricula. For more than 10 years, I provided effective classroom management, creative lesson plans, detailed student evaluations and highly praised instructional delivery. As an enthusiastic volunteer, I founded and grew the school's after-school technology club, an innovative program that covered diverse technology areas -- from Internet security best practices to PowerPoint tutorials. The program became so popular that it was the school's only after-school program that was consistently filled

to capacity.

Although I enjoyed my tenure at DEF Public School District, my position was eliminated last May following a round of layoffs. I am eager to resume my teaching career and would be delighted to interview for this opportunity. Please feel free to contact me at 216-555-5555

begin_of_the_skype_highlighting 216-555-5555 FREE end_of_the_skype_highlighting or email
***@somedomain.com to set up a meeting.

Thank you for your interest and consideration. I look forward to hearing from you soon.

Sincerely,